

Summary of Representations and Comments from Responsible Authorities

Lancaster Lounge Ltd

Date received	From	Comments
25.01.2024	Becky Smoothy Cambridgeshire & Peterborough Trading Standards	I can confirm that we have received the below email regarding the application for a new premises licence for Lancaster Lounge Ltd, 152 Main Street, Yaxley. We have provided the applicant with Challenge 25 information and have no other comments to make.
01.02.2024	Leon Collins Watch Commander Fire Safety Inspector Huntingdon district & Peterborough City	<p>Date: 01 February 2024</p> <p>Dear Madam</p> <p><b>FIRE PRECAUTIONS</b> <b>PREMISES: 152 MAIN STREET, YAXLEY, PE7 3LB</b></p> <p>I refer to the application dated 18/01/2024 for a premises licence to the above premises in accordance with the Licensing Act 2003.</p> <p>The Fire Authority acknowledges receipt of the above application, and a fire safety audit may be carried out in due course as part of the Cambridgeshire Fire and Rescue Service's risk based audit programme under the Regulatory Reform (Fire Safety) Order 2005.</p> <p>This letter is without prejudice to the powers of the Licensing Authority and to the requirements or recommendations that may be made by enforcing authorities under other legislation.</p> <p>Should you have any queries relating to this correspondence, or if this Service can be of any further help or assistance please do not hesitate to contact Leon Collins by telephoning [REDACTED] or by e-mailing [REDACTED]</p> <p>Yours faithfully <i>Leon Collins</i></p>
08.02.2024	Fatima Kassam MCIEH Environmental Health Officer Huntingdonshire District Council	<p>I have no further comments to make.</p> <p>Kind regards, Fatima</p>
25.01.2024	PC 446 Claire Metclaf Operational Planning and Licensing  Partnerships and Operational Support Cambridgeshire Constabulary Hinchbrook Park,	<p>Good morning Licensing,</p> <p>Please find below the 8 agreed conditions for Lancaster Club, Yaxley, and also their agreement to reduce alcohol supply to 22:30hrs Sunday-Thursday, and 00:30hrs Friday and Saturday).</p> <ol style="list-style-type: none"> <li>1. Substantial food offering will be available until one hour prior to closing time</li> <li>2. Staff will take all necessary steps to ensure that customers do not take partly consumed alcoholic products or drinking receptacles away from the premises</li> </ol>

	<p>Huntingdon, PE29 6NP</p>	<p>3. Children under the age of 18 shall not be permitted to enter or remain at the premises after 21:00 unless dining with a responsible adult</p> <p>4. The designated premises supervisor, will ensure that an Incident report log is maintained. This shall be completed as soon as possible and in any case no later than the close of business on the day of the incident. The register is to be kept on the premises at all times and shall be produced to an authorised person on requested</p> <p>5. All staff will undertake responsible alcohol sales training prior to engaging in the sale of alcohol. Refresher training will be carried out at least once every 6 months. Fully auditable training records should be maintained for all staff in respect of the sale of alcohol. These will be made available for inspection upon request to the Police and all other Responsible Authorities</p> <p>6. All staff must complete welfare and vulnerability training. This is to include 'Ask for Angela' Scheme (as long as it is still in operation). The training is to be carried out at least once every 12 months and written records of the training must be kept for inspection by Cambridgeshire Police or an authorised officer of a responsible authority</p> <p>7. A written delegation of authority record will be kept at the premises whereby non personal licence holders are authorised to make sales on behalf of the Designated Premises Supervisor</p> <p>8. A risk assessment will be done to assess the requirement to employ SIA door supervisors. This risk assessment will take into consideration information and advice provided by the local police. A copy of this risk assessment will be made available to the Police and Licensing Authority on request</p> <p>Please ensure these are added to the premises license if/when it is granted.</p> <hr/> <p><b>Further correspondence in relation to an amendment to condition 1</b></p> <p>Good morning Simon,</p> <p>It has been pointed out that as your client's not applied for LNR they would not be able to adhere to the current condition 1:</p> <ol style="list-style-type: none"> <li>Substantial food offering will be available until one hour prior to closing time</li> </ol> <p>Therefore, I propose to alter this condition to read:</p> <ol style="list-style-type: none"> <li>Substantial food offering will be available until 23:00hrs.</li> </ol> <p>Please can you discuss with your client and let me know if they are in agreement.</p> <p>Kind regards, Clare</p> <hr/> <p>Hi Clare,</p> <p>We have already discussed this and no worries at all, the kitchen will be open until 23.00 on the Friday and Saturday evening.</p> <p>Kindest Regards, Simon Baker,</p>
<p>08.02.2024</p>		
<p>15.02.2024</p>		<p><b>Further correspondence in relation to amendment to the application, impacting on the agreed timings.</b></p>

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Hi Sarah,

Thanks for updating me.  
I'm happy with the 23:00 alcohol timings.

Regards,

Clare

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**From:** Licensing (HDC) <[Licensing@huntingdonshire.gov.uk](mailto:Licensing@huntingdonshire.gov.uk)>

**Sent:** Wednesday, February 14, 2024 11:01 AM

**To:** Licensing South [REDACTED]

**Subject:** RE: New Premises Application - Lancaster Club - Peterborough - HDC/PRE00890

Hi Claire

I wanted to let you know about some further changes to this application. Turns out there are planning restrictions on the times, they can play music and be open to the public. So they have agreed to drop the hours back so they are in line with the restrictions. These are:

**Live and Recorded: Music Mondays to Sundays 12:00 to 23:00**

**Sale of Alcohol (for consumption ON the premises): Mondays to Sundays 12:00 to 23:00**

**Opening Hours: – Monday to Sunday 12:00 to 23:30**

**The external customer area will not be used after 23:00 on any day.**

This is slightly different from the adjustment in times that you agreed for alcohol Sunday – Thursday, so I wanted to check if you were happy with this or wanted them to stick with the 22:30 finish for alcohol. Obviously the agreed time you had for Fri & Sat have been dropped further.

Otherwise the rest of your conditions aren't affected and will still be added.

Thanks

Sarah